



IMMEDIATE JOB OPENING

Creative Human Resources Concepts, LLC (CHRC) is currently recruiting for “LONG TERM POSITION” for a great company located in East Mesa, AZ

WAREHOUSE WORKER

JOB DESCRIPTION: This role will perform an array of functions that may include receiving and processing incoming stock and materials, picking and filling orders from stock, packing and shipping orders, organizing and retrieving stock in the warehouse.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Verifies quantities of all incoming and outgoing products and ensures products are distributed properly
- Transports, places and stores products in appropriate warehouse or storage locations.
- Picks, checks and packs daily orders using our computerized shipping system.
- Maintains inventory locations in a clean and organized manner. Some climbing on ladders may be necessary.
- Performs periodic inventories of materials.
- Assists with the loading and unloading shipments.
- Works in shipping and receiving.
- Other duties as assigned.

REQUIRED EDUCATION/EXPERIENCE/CERTIFICATES AND LICENSES:

- High School diploma or GED required.
- 1 to 2 years of warehousing experience preferred but willing to train the right candidate.
- **MUST BE RELIABLE**, on time every day, able commit to the job and tasks given **ON A LONG-TERM BASIS**.
- Ability to read and interpret documents such as safety rules and operating and maintenance instructions.
- Ability to speak effectively with others and follow directions.
- Ability to self-manage, get the job done on time, every time and always keep busy doing other work as necessary.
- Must be able to lift up to 50 lbs.
- Must have reliable, non-public transportation, to be able to commute every day to the North East Mesa area.

A job offer may be contingent upon successful completion of pre-employment requirements, wellness examination, Covid-19 testing, education verification and criminal background check.

- TERM:** Long Term - After 3 months of employment, eligible for full time position with client based on performance
- BENEFITS:** Medical, Dental, Vision, Life Insurance, Paid Vacation, 401k (Company match up to 5%), Profit Sharing (Time requirement applies)
- HOURS:** 6:00am - 4:00pm, Monday
7:15am - 4:00pm, Tuesday-Friday
*OT hours may be available
- PAY RATE:** \$14.00 per hour + \$125 Weekly Safety Bonus (Equivalent to \$17 per hour)

Qualified applicants, please forward resume for immediate review to email@chrc4work.com.

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People Helping People™

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