



Creative Human Resources Concepts, LLC

IMMEDIATE OPENING

Creative Human Resources Concepts, LLC (CHRC) is currently recruiting for a temporary assignment for a client located in the Mesa, AZ.

SENIOR SURVEY PARTY CHIEF

JOB DESCRIPTION: Under general supervision, performs a variety of technical, skilled survey engineering work in the field.

ESSENTIAL DUTIES AND RESPONSIBILITIES MAY INCLUDE:

- Research of Land Survey record documents
- Calculations required to perform a field search for existing survey monuments
- Operation of GNSS, total station and leveling surveying equipment to collect measurements and data
- Processing of the above data to prepare a base map, Topographic Survey or other Record of Survey, as required.
- Use of Civil3D to complete CADD drawing of land survey data
- Follow standard checklists to perform Quality Control checks on their own work as well as that of others within the Survey Section
- Celebrate a job well done and always look for ways to improve our standards and procedures
- Other duties as assigned

REQUIRED EDUCATION/EXPERIENCE/CERTIFICATES AND LICENSES:

- High school diploma or GED
- Previous city government experience preferred
- Any combination of education, training and experience equivalent to a minimum of five (5) years of surveying experience, including some experience at the level of Survey Party Chief.
- Use of common sense and safety requirements in the performance of all tasks
- Ability to operate Leica GNSS, leveling and Total Station equipment
- Working knowledge of Leica Geo Office and / or Infinity software
- Ability to prepare final maps using Civil3D software
- Ability to successfully work with others to complete projects, while maintaining a high level of customer service
- Must possess a valid Class D Arizona driver’s license and have a good driving record
- Supplemental coursework in Civil Engineering and surveying is preferred
- Knowledge of Microsoft Excel, AutoCAD and Geographic Information System (GIS) is preferred
- Must have the physical ability to work in hot and dusty conditions, alongside heavy equipment in traffic, on steep slopes and near open trenches.
- Able to provide PPE such as steel toed shoes

Job offer may be contingent upon the successful completion of pre-employment drug screen, criminal background check, fingerprinting, employment verifications and reference checks. All qualified candidates for this position must be eligible to work in the United States.

HOURS: Mon-Thu – 6 a.m. to 4:30 p.m. (40 hrs. per week)
PAY RATE: \$21.95/hr.
TERM: Temporary Assignment (approx. 6-month assignment)

Qualified applicants can email their resumes to email@chrc4work.com.

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