



## **IMMEDIATE JOB OPENING**

Creative Human Resources Concepts, LLC (CHRC) is currently recruiting for a “temp to direct hire” assignment located in East Mesa, AZ

### **INVENTORY PACKER**

**JOB DESCRIPTION:** This role will include packing products to ship to contracted warehouses.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Select product from inventory (100-200 of a single item).
- Verify product description, quantity and color from packing order.
- Insert, seal, apply bar code label to each product or multiple with proper bagging.
- Pack product for shipping and relocate to appropriate staging station.
- Other duties as assigned.

**REQUIRED EDUCATION/EXPERIENCE/CERTIFICATES AND LICENSES:**

- **MUST BE RELIABLE**, on time every day, able commit to the job and tasks given.
- Must have basic math and legible penmanship.
- Ability to complete repetitive work accurately while maintaining daily quotas.
- Ability to read and interpret documents such as safety rules and instructions.
- Ability to speak effectively with others and follow directions.
- Ability to self-manage, get the job done in time, every time and always keep busy doing other work as necessary.
- Must be able to lift 50 lbs. (Specifically, to carry completed orders to shipping station).
- Must have reliable non-public transportation to be able to commute every day to the North East Mesa area.

**A job offer may be contingent upon successful completion of pre-employment requirements, education verification and criminal background check.**

**TERM:** Temporary to Direct Status

**HOURS:** Monday – Friday, Part Time: 7:15 a.m. to 12:00 p.m. or Full Time: 7:15 a.m. to 4:00 p.m.

**PAY RATE:** \$13.00 per hour + Weekly Safety Bonus

Qualified applicants can forward their resume for review by email to [email@chrc4work.com](mailto:email@chrc4work.com).



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